

Checklist on Eligibility Requirements for the BAC

CONTRACT _____ DATE: _____

BIDDER: _____

CHECKLIST FOR ELIGIBILITY & TECHNICAL REQUIREMENTS

ELIGIBILITY ENVELOPE: Class "A" Documents

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Initials of BAC Members if documents is included.

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Eligibility Documents

Class "A" Documents"

- a. DTI business name registration or SEC registration certificate or CDA
- b. Valid current Mayor's Permit by the City/Municipality where the principal place of business of the bidder is located.
- c. Statement of the prospective bidder of all its ongoing & completed government & Private contracts within the relevant period including contracts awarded but not yet started.
- d. Valid Phil. Contractors Accreditation Board (PCAB) license.
- e. The prospective bidders audited financial statements stamped "received" by the BIR.
- b. Duly signed computation of NFCC and/or a credit line commitment.

Class "B" Documents

- a. Valid Joint Venture Agreement, if applicable.

B. Technical Documents

- a. Bid Security in the prescribed form, amount and validity period
- b. Project Requirements:
 - 1. Organizational Chart for the Contract to be bid
 - 2. List of Contractor's personnel w/ their complete qualification and experience data
 - 3. List of Contractor's equipment units, owned, leased or under purchase agreement.
- c. Omnibus Sworn Statement

FINANCIAL COMPONENT

- a. Bid Form
- b. Duly signed Bid Prices in Bill of Quantities
- c. Duly signed Detailed Estimates
- d. Cash Flow by Quarter & Payment Schedule

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid

Remarks: () Passed () Failed