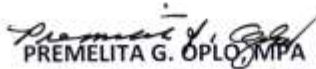


Notice of Vacancy - E-Job Posting Form 1-b

| JOB VACANCY FORM | |
|--|--------------------|
| (a) POSITION SALARY GRADE: (1) HOSPITAL HOUSEKEEPER | |
| (b) PROFESSIONAL CATEGORY: | |
| © DIVISION: ADM. SUPPORT | (d) OFFICE: ASTMMC |
| (e) ITEM NUMBER OSEC-DOHB-HHKPER-1020018-2014 | |
| (f) Additional Qualifications Preferred (End-user's preference) | |
| Education : BACHELOR'S DEGREE | |
| | |
| Training : FOUR (4) HOURS RELEVANT TRAINING | |
| | |
| Experience : ONE (1) YEAR OF HOSPITAL EXPERIENCE | |
| Eligibility : CS Professional (Second Level Eligibility) | |
| Others: HOSPITAL MANAGEMENT OPERATION; HANDLING AND ARRANGEMENT, OCCUPATIONAL HAZARDS AND SAFETY STANDARDS PRACTICES, RECORDS MANAGEMENT, HOSPITAL POLICES AND BASIC COMPUTER APPLICATION | |


PREMELITA G. OPLON, MPA

Supervising Administrative Officer


PONTIANO S. LIMCANGCO, MD, MBA, FPSP, CEO VI
Medical Center Chief I